

**Child and Family State Collaborative
Minutes for 8/24/01**

Next Meeting Friday September 28, 2001 <u>Time:</u> 9:00am 3509 Haworth Drive, Raleigh; Suite 300 Conference Room
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Present Members: Chair: Martha Kaufman (CFS), Diann Irwin (DPI), Carolyn Wiser (DMA), Joan Debruyne (CFS), Lee Lewis (MH/DD/SAS), Linda Gunn-Jones (CFS), Kimm Campbell (CFS), Donn Hargrove (DJJDP), Brad Trotter (MH/DD/SAS), Austin Conner (CFSA/NC), Sandra Sink (DSS), Beth Melcher (NAMI/NC), Judy Ritchie (MHA/NC), JoAnn Lamm (DSS)

Welcome and Introductions:

Meeting Materials and Handout distributed:

- Roles and Responsibilities of Community Collaboratives Related to Children/Families Eligible for 'At Risk Funding
- Comprehensive Treatment Program Requirements Summary Draft – needs to be revised per State collaborative feedback
- Prepare Draft RFA

Meeting items are outlined as discussed below:

1. Martha Kaufman began the meeting by asking the full state collaborative for their final feedback on the Roles and Responsibilities of community collaboratives related to children/families eligible for 'At Risk' funding. Martha asked the Group to send comments no later than Monday. Martha Kaufman will get division's approval on Monday. Donn Hargrove informed the Group that he would like to have this documentation ready for JCPC training in the counties. The state collaborative agreed to adapt the questions and answers for the community collaborative.
2. Martha Kaufman informed the Group that the final draft of the state plan is due September 20th. It is very important how the business plan looks. Martha Kaufman asked to make it a priority to cover all child/family issues because this will shape how things will be rolled out.
3. Martha Kaufman gave a brief description of each of the target population. Respite has been expanded to help kids stay in the home setting. The funds will be used to develop ACT teams quality assurance, global business. Martha Kaufman asked the Group to submit any suggestions prior to Monday morning.
4. Martha Kaufman distributed the RFA development plan in order to provide guidelines for new residential facilities for children who are sexually aggressive, deaf and hard of hearing and the multiple diagnosed. The subcommittee will be making decisions on how to manage the 3% pot of money.
5. The MOA process
Martha Kaufman and Chuck Harris will work on sending a request to the division's director so a committee could be formed to begin working on the MOA.